

# PMP Certification Exam Boot Camp

PMI Approved – 35 PDUs / NASBA Approved – 31 CPEs



## Intense PMP Training, with Real-World Skills Development

This is not just a test prep course; we do not create paper PMPs. Get skills-based training developed using a proven methodology to meet your PMP goals while developing and reinforcing real-world project management skills.

During this boot camp course, you will:

- Greatly enhance your project management skills and infuse that knowledge with the precise language and standardized terminology of PMI®
- Understand the Project Management Life Cycle using the context of the PMI Process Groups
- Utilize and build upon your existing knowledge base and experience to more efficiently pass your PMP certification exam through skills development and focused memorization exercises
- Gain 35 PMP PDUs upon successful course completion— the amount you need to meet the PDU criteria for sitting the PMP exam— extended days to cover all the materials
- Review the PMBOK® Guide (Fourth Edition) in class
- Learn the specific skills of project management through the lens of the Nine Knowledge Areas
- Acquire the skills, knowledge, and confidence to pass the PMP certification test — it's a difficult, specialized exam, but our methodology teaches you through your PM experience

### **Not Just Test Prep — Skills-Based Training.**

Learn Project Management using the context of the PMI Process Groups - Study exam topics through the lens of the Nine Knowledge Areas.

### **We Know You Have Experience:**

The PMP Certification Exam Boot Camp is constructed to help project managers master the material needed to obtain PMI's PMP certification. It was designed with the recognition that because of the specific requirements of your organizations, practicing project managers (PMs) often have great expertise in some areas but would greatly benefit from the review of the entire project management field.

### **The Method:**

The boot camp is divided logically into two parts. The first part reinforces the PM's understanding of project management, while at the same time introducing PMI's precise terminology and project management philosophy. The second part drills into you the specific topical knowledge needed to pass the PMP examination.

### **Using Your Experience:**

The first part leads you through the Project Management Life Cycle using the context of the PMI Process Groups. It teaches project management the way it's practiced, from start to finish. This methodology builds on your existing knowledge base to enable you to adopt the precise language and standardized terminology of PMI, and build real-world project management skills.

### **Preparing for the Exam:**

The second part of the course examines the specific skills of project management through the lens of the Nine Knowledge Areas. Special importance is given to those concepts which

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historically have been emphasized by PMI, including memorization of guides and diagrams. Intense question review and focused memorization are an integral part of this section.

### **Putting it all Together:**

The PMP Certification Exam Boot Camp is an intensive 4-day course. You need to come prepared to put in a full day, with study assignments in the evenings. Frequent practice exams, reviews and written exercises will enable you to master the test-taking skills needed for the PMP examination.

### **Passing the PMP Exam**

The historical pass rate of students who have taken this class is 100%. In fact, We offer you the following guarantee\*: If you take the PMP exam within four weeks after your class and do not pass it, ASPE will provide you a second examination voucher at the PMI member rate free of charge. If you do not pass on your second try, ASPE will allow you to re-sit any PMP Certification Exam Boot Camp session within one year.

- You must fax in your PMP exam score to 919-816-1710 to get your free voucher
- You must use your initial class materials when re-taking the course
- You must fax in your second PMP exam score to take advantage of the audit
- Tell us when you pass! When you send us a copy of your passing score, you'll receive a \$25 gift certificate to Amazon.com (r).

### **In-Class Practice Exams and Exercises**

In-class practice exams help you learn not only the project management knowledge, but also the nature of the Project Management Professional exam, the types of questions asked, and the form the questions take. Through practice exercises you will gain valuable information, learn how to rapidly recall important facts, and generally

increase your test-taking skills. *Specifically, you will:*

- Learn the subject matter of the PMP examination
- Memorize the important test information that has a high probability of being on your examination
- Develop time management skills necessary to complete the PMP exam within the allotted time
- Leverage your existing Project Management Skills
- Extrapolate from your real world experiences to the PMP examination subject matter
- Learn to identify pertinent question information to quickly answer examination problems

### **20 Benefits of Participating in ASPE's Project Management Boot Camp - PMP Prep**

1. Understand how to use Earned Value Analysis to keep a project on-budget and on-time.
2. Clearly define the scope of a project and effectively manage it throughout the project's life.
3. Learn calculation concepts - not just formulas - that allow the answering of computational questions, no matter how they are presented.
4. Minimize the risk of a project through proper risk management and response planning.
5. Learn the fundamentals of stakeholder analysis and how to manage stakeholder expectation.
6. Learn key Procurement terms, concepts, and calculations such as Privity, the Risk profiles of different contracts, and Point of Total Assumption.
7. Learn the five process groups that form the basis of the project management life cycle.
8. Understand the nine knowledge areas and how they apply to each of the process groups.
9. See how to properly fill out the Project Management Professional examination application.
10. Satisfy the educational requirement to sit for the PMP examination.
11. Understand the PMI terminology that will be used on the PMP examination.
12. See how Quality Planning can be used to ensure project success.

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13. Know the subject matter that will be tested, the depth to which questions will be asked, and the emphasis that will be placed on each topic.
  14. Understand how Present Value and Internal Rate of Return (IRR) are calculated and used as part of a Project Charter
  15. Learn how to construct a dependency network.
  16. Produce task time estimates that utilize best-practices and are consistently reliable.
  17. Memorize key terms, equations, and graphs for the PMP examination.
  18. Take end-of-day quizzes to reinforce learning and prepare for the PMP Examination.
  19. Understand how to determine and measure a project's Critical Path.
  20. Develop a study plan to pass the PMP examination on the first try.

## **4-Day Course Outline**

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### ***Part I — The Project Management Life Cycle***

#### **1. Introduction**

An introduction to the format and scope of the Course

1. PMP Certification Boot Camp Process

#### **2. PMP Certification: the Credentials**

An overview of the PMI requirements for the PMP certification

1. The Project Management Institute
2. The PMP Certification
3. Applying for the Examination
4. The PMP Examination
5. The Professional Code of Conduct
6. Test Subject Areas

#### **3. Project Management Overview**

An introduction to Project Management, what it is, and what it isn't

1. What is a "Project"?
2. Project Portfolio Management
3. Programs versus Projects
4. Project Management Office
5. Project Phases
6. Project Life Cycles
7. The Process Groups
8. Knowledge Areas
9. Stakeholders and Stakeholder Management
10. Project Sponsor, Project Manager, Project Definitions

#### **4. The Project Environment**

An overview of the various organizational structures in which a project might operate

1. Organizational Types
2. Functional Organizations
3. Matrix Organizations

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#### 4. Projectized Organizations

### **5. The Project Management Life Cycle**

The five process groups that make up the Project Management Life Cycle

1. Initiating Process Group
2. Planning Process Group
3. Executing Process Group
4. Monitoring & Controlling Process Group
5. Closing Process Group

## ***Part II — The PMI Knowledge Areas***

### **1. The Knowledge Areas**

The nine knowledge areas that operate within the five process groups

1. Project Integration Management
2. Project Scope Management
3. Project Time Management
4. Project Cost Management
5. Project Quality Management
6. Project Human Resource Management
7. Project Communications Management
8. Project Risk Management
9. Project Procurement Management

### **2. The Elements of Project Management**

A detailed look at each of the Process groups by means of the Knowledge Areas

1. Initiating Process Group Inputs and Outputs
2. The Project Charter
3. The Preliminary Project Scope Statement
4. Planning Process Group Inputs and Outputs
5. Project Management Plan
6. Executing Process Group
7. Deliverables, Changes, Corrective Actions
8. Monitoring and Controlling Process Group Inputs and Outputs
9. Integration Management
10. Integrated Management
11. Scope Management
12. Earned Value, Planned Value, Actual Value
13. Cost Performance Index, Schedule Performance Index
14. Closing Process Group Inputs and Outputs

### **3. Exam Memorization Guide**

Useful memorization charts to aid in test taking

1. Plan-Do-Check-Act-Cycle
2. The Nine Knowledge Areas
3. Project Integration Management Activities

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4. Project Scope Management Activities
  5. Triple Constraints Model
  6. Time Management Activities
  7. Cost Management Activities
  8. Earned Value Analysis
  9. Quality Management Activities
  10. Pareto Diagram
  11. Sigma Values
  12. The Control Chart
  13. Ishikawa Diagram
  14. Quality versus Grade
  15. Human Resource Management Activities
  16. Communications Management Activities
  17. Risk Management Activities
  18. Risk Responses
  19. Procurement Management Activities

**Enroll today, call: Rina Rodriguez at 212-453-1047  
or email at [Rina.Rodriguez@lev-tech.com](mailto:Rina.Rodriguez@lev-tech.com)**